

**Dufferin Park Homeowners Association Annual Meeting
2009
February 23, 2010
Meeting minutes**

7:00pm – Kristin Knutson, Board President called meeting to order.

Larry Schafer from CIC Management confirmed we had a quorum (50), either in attendance or represented by proxy, to conduct business.

1. Reviewed and approved 2009 Annual Homeowners Meeting minutes.
2. Landscape Maintenance update:
 - a. South Metro Lawn Care is our current vendor. 1 year left on contract.
3. 2009 Common Area Improvements:
 - a. Repairs made to the monument at Riverwood Drive and Dufferin Drive
 - b. Trimmed/Enhanced landscaping around monuments at Dufferin Drive and River Oak Place
 - c. Coordinated repairs to the fence along Hanrehan Blvd with the City of Savage
4. Mailbox update:
 - a. Mailbox installation complete for all residents with signed waiver on file AND no outstanding fees
 - b. If you experience issues with your new mailbox:
 - i. Contact CIC Management to obtain copy of receipt
 - ii. Menard's in Burnsville is honoring replacement
5. John Hennen reviewed the new Private Fence Policy:
 - a. See website for new policy issued in 2009
 - b. Fence installations must be approved by DPHOA Architectural Review committee
 - c. Fencing shall comply with municipal ordinances and other governmental regulations
6. Management company update – CIC Management LLC is our current management company. Contact Larry Schaefer if you have any questions or concerns.
7. Website and Facebook Group – reviewed documents on the website and our new facebook group. Website is maintained by Greg Lind. Please contact him if you have questions or would like to post something to the website.
8. Reviewed financial results for 2009 and the 2010 budget
 - a. Discussed collection efforts of past due accounts
 - b. Homeowner asked what the process is to place a lien on Homeowners that do not pay their dues.
 - c. Homeowner asked if we post the past due accounts on the website. If not, why don't we.
 - d. Larry from CIC Management stated the due to Privacy issues we cannot post the past due account list on the website. Larry also discussed the process and cost to place a lien on a Homeowner.

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- e. Sandra Warfield mentioned steps the Board has taken in the past year to work with Realtors that list new homes to ensure they are aware of the association fees and help collect dues at closing.
9. Proposed projects for 2010:
- a. Lighting of Woodland's monuments
 - b. Monuments and cul de sac maintenance
 - c. Fence policy for wood fencing on Hanrehan Blvd and County Road 27.
 - d. Sandra Warfield mentioned the Board has received calls related to overgrown greenery in the cul de sacs.
 - e. Board asked Homeowners to submit ideas for improvement if they have any.
10. Election of 3 new board members and 1 alternate board member. Board members elected were Chris Andryski, Dawn Hamilton, and Brian Broadwell. Sue Galazen was elected as the alternate board member.
11. Discussed Annual Neighborhood Garage sale:
- a. 2009 sale was in May with 31 Homeowners participating.
 - b. Date has not been set for 2010. Looking at either late May or early June.
12. Babysitters in Dufferin Park – Amy Cotton collected a name of babysitters in our neighborhood. Names are posted on the website.
13. Held drawing for fee 2010 association dues. Terry Lindberg, 5184 Edgewater Drive, was the winner.
14. Meeting adjourned at 8:00pm.