

Dufferin Park Homeowners Association

Annual Meeting – Prior Lake – Savage High School

Minutes

Monday, February 27th, 2012



7:00pm - Roll call of board members Bob Lieser, Greg Lind, Jered Cronen, Gayle Johnson(CMG), 12 homeowners, and 26 proxy's.

1. Introduction of Board Members

2. Approved 2011 minutes

a. Minutes approved

3. Displayed map of DPHOA and why DPHOA exists.

4. Introduced Gayle from CMG

a. Provided contact info for Gayle

5. Reviewed how we communicate with homeowners

a. Facebook

b. Newsletter

i. Bob explained how to sign up for email newsletter

6. Review of 2011

a. Addition of e-pay.

b. Exploring more interactive website

c. Garbage hauler recommendation

i. HO's asked for annual review of garbage hauler recommendation.

d. Reviewed damage to 27 Dufferin Park monument

i. Discussed it will likely be an insurance claim

7. Reviewed insurance information

a. Reviewed coverage limits and deductible

b. We have been with Auto-Owners for (8) years and we have found they are still the best rate

8. Developer installed fences

a. HO responsibility but board wants to work with HO.

b. Reviewed power washing at \$1,800

9. Covenants violations

a. Boats, campers and garbage cans are the most common violations

b. Reviewed some covenants on website were incorrect about commercial vehicles

10. Annual Garage sale

a. (30) HO's participated in 2011 and will continue the event.

b. Asked for feedback on dates. Considering Mother Days Thurs, Fri, Sat (optional).

11. Review Financial

a. Legal fees have gone down.

b. Water bill \$1,000 less due to a meter not reporting properly. City is reviewing meter to identify issue.

c. Replacement reserve.

i. Discussed what it can be used for.

1. Has to be used for maintenance and repair

2011 Board of Directors:

Bob Lieser, Greg Lind, & Jered Cronen
Alt member: open

Webmaster: Gregory Lind

Email: Questions@dufferinpark.com

Website: <http://www.dufferinpark.com>

Managed by: Cornerstone Mgmt Grp

Address: 2960 Judicial Rd

Suite 110

Burnsville, MN 55337

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2. *Cannot be used for new expenditures*

d. *Collection Status*

- i. *Efforts began in 2010 to maintain fee level and collect for past due debt*
- ii. *Board wants to keep the fee low.*
- iii. *Reviewed how we go about collecting past due debt*

12.Future financial considerations

- a. *Management Group up in July for review*
- b. *Landscaping contract up for review in November*

13. Board member election

- a. *(3) open board positions*
- b. *Reviewed commitment required*
 - i. *(2) hour monthly meeting*
 - ii. *Approx. (5) hours a month outside of meetings*
- c. *Reviewed Job titles and responsibilities*
- d. *Asked for individuals to express interest and submit their nomination.*
 - i. *Jered expressed his interest; Gayle read application from Chris Ford, Greg L spoke about his interest & history with the HOA and currently as possibly the alternate board member. Jason R expressed interest as well as Bob R.*
 - ii. *Greg L moved for the individuals Jason, Chris, Bob & Jered to be board members and it was seconded. Vote by the membership was approved.*
- e. *Next board meeting will be March, 21st 2012 but subject to change.*

14.Review old business

a. **None**

15.Review new business

- a. *Considering increasing fine for covenant violations.*
 - i. *Current \$10 fine level not work as its cheaper to pay the fine then rent a shed.*
 - ii. *1st violation would go to \$50 2nd \$100 and 3rd \$150.*
 - iii. *HO expressed concern that she doesn't feel an increased fine will correct boat concern as it's still cheaper.*
 1. *Board is going to review more effective options.*
 - a. *Discussed a petition of homeowners for those who don't comply.*
- b. *Considering late fee increase*
 - i. *Current \$10*
 - ii. *Proposed increase to \$25*
- c. *Reviewed garbage cans are a city violation and we turn them into city for that violation*

16.Other Business

- a. *HO expressed concern about fence. Wishes something would have been done sooner.*
- b. *HO asked for timeframe for website enhancements.*
 - i. *Greg L discussed security concerns with website*
- c. *HO asked for better communication on why the association improves property value and build value from the association to increase values.*
 - i. *She suggested a survey to see what HO want to see in the association.*
 - ii. *Another HO would like to see a Pride type of program to help develop a sense of ownership/taking care of property.*



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8:15pm Meeting Adjourned

| # | Action Item | Responsible Party | Anticipated Completion Date | Notes |
|----------|---|--------------------------|------------------------------------|--------------|
| 1 | Review more effective fee policy | | | |
| 2 | Conduct survey to get HO feedback on how to increase the value the association provides | | | |
| 3 | Set dates for garage sale | | | |
| 4 | Continue to discuss fence issue | | | |
| 5 | Elect board positions | | | |