

Dear Homeowner,

In our continued effort to maintain accurate records of homeowner and tenant information, we ask that ALL homeowners login to the homeowner portal and update their contact information.

Our goal at AssociationOne is to have all homeowners actively using the online portal which can be found on our website www.associationone.com. Once on our website please hover over the “For Homeowners” tab and click “Homeowner Login” on the dropdown menu. You will then be able to login using your email and password. The portal allows homeowner to:

- Make/setup payments
- View account details
- View Association communications
- Update contact information
- Submit a request/question
- View the community calendar
- Download Association documents

If you are unable to login, please click the forgot password tab and enter your email address to ensure that a password hasn’t already been created for you. You will then receive an email from support@associationone.com stating one of the following:

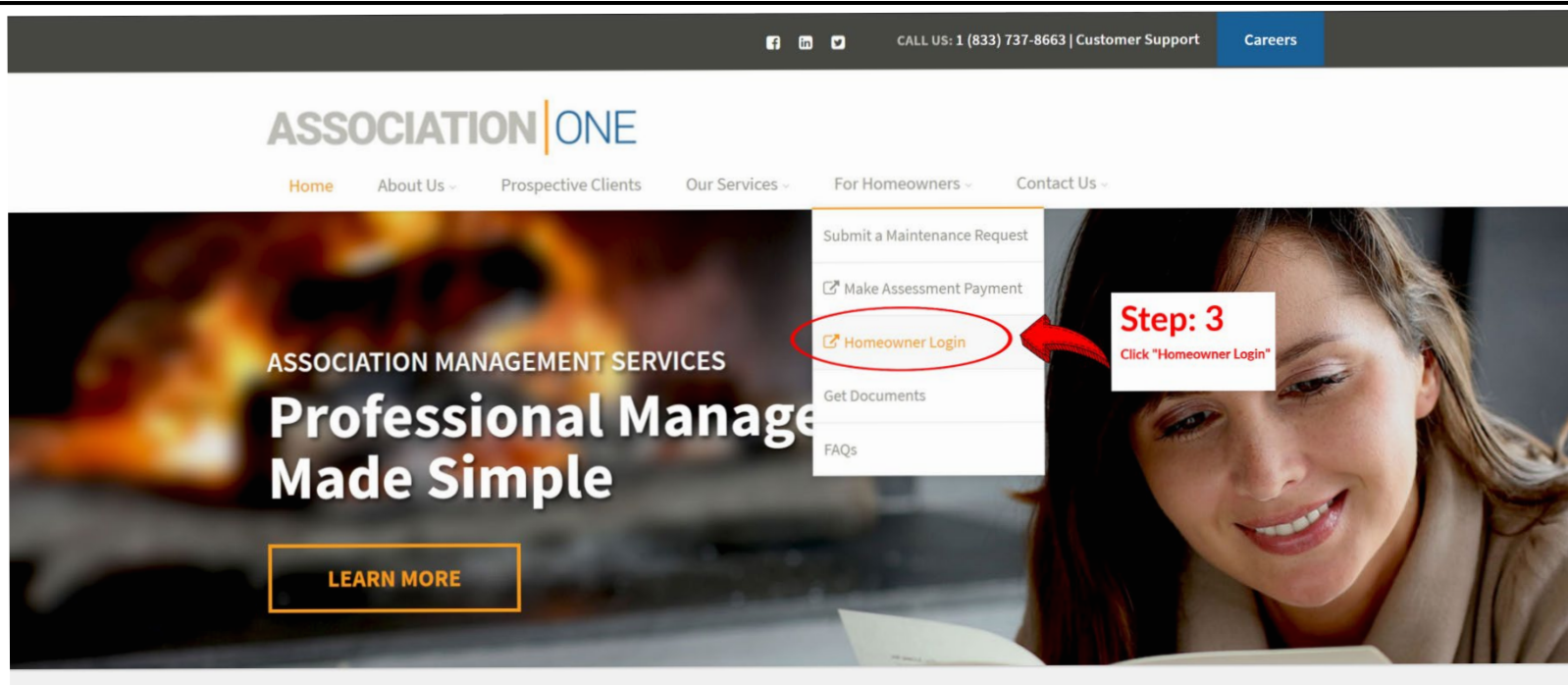
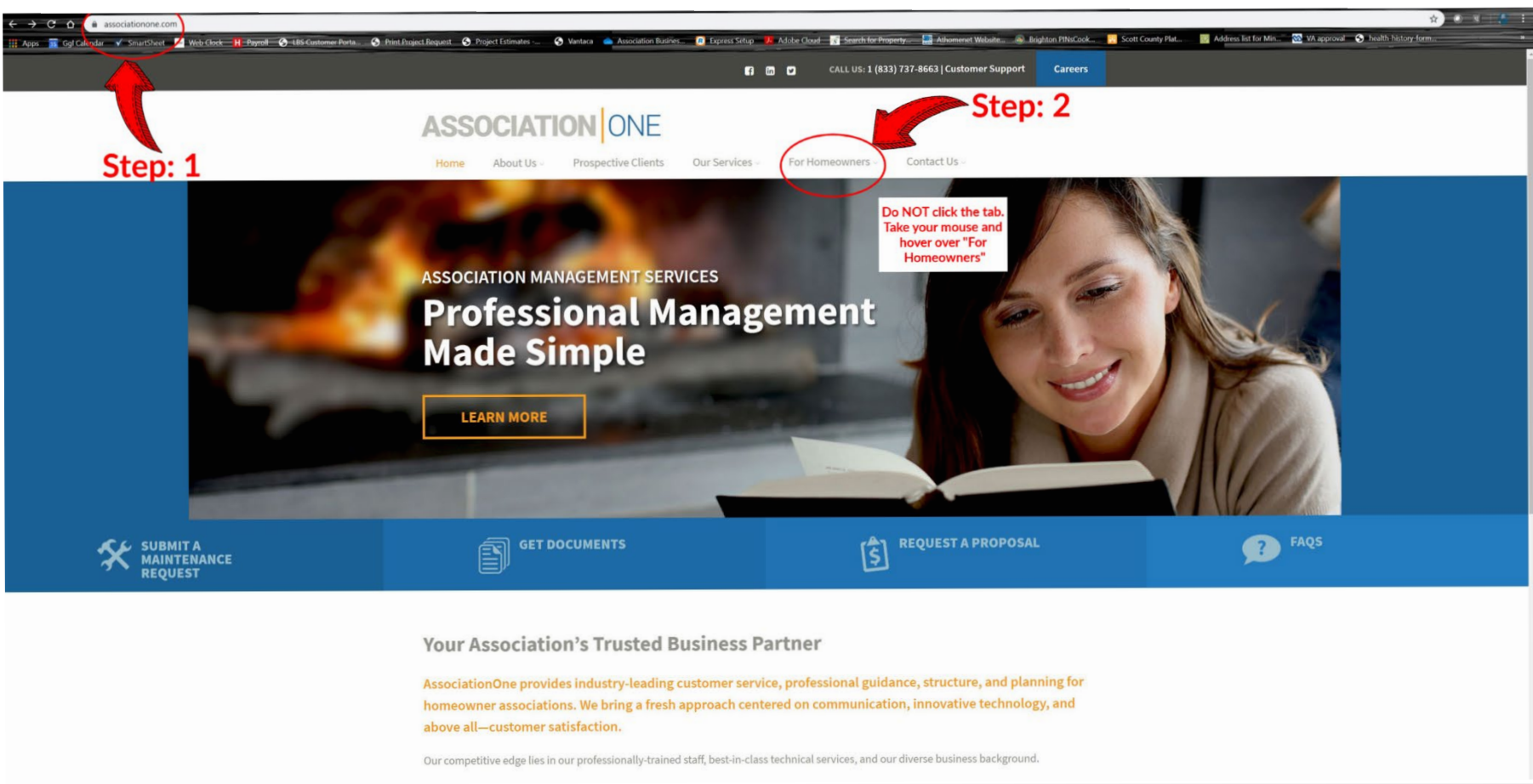
- 1.) A new temporary password will be generated for you.
- 2.) Your email does not match what we have on record. Please visit the link in the email and click “Login” in the top right corner of your screen and then click “Sign Up”.

It is a priority of the Association to maintain updated records to ensure effective communication between the Association and homeowners. The Association strives to keep its members informed of important events and decisions about the Community. By completing these steps, you are helping the communication efforts of the Association.

Please login to the homeowner portal and update your information to ensure you are receiving all important Association updates. If your home is currently being leased, please submit a copy of the lease to support@associationone.com along with your alternate mailing address.

If you have an additional email or questions regarding this process please contact management at support@associationone.com or 833-737-8663.

Thank you for your help with this matter.



ASSOCIATION | ONE

COMMUNITY PORTAL

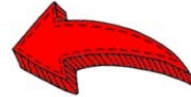
Owner Login

eMail

Password

Keep me signed in. (Do not use this on a shared device)

[Login](#) [Forgot Password](#) [Sign Up](#)



Step: 4

If you know your email and password this is where you are able to login.

If you forgot your email or password please skip this step and go to Step: 5

ASSOCIATION | ONE

COMMUNITY PORTAL

Owner Login

eMail

Password

Keep me signed in. (Do not use this on a shared device)

[Login](#) [Forgot Password](#) [Sign Up](#)



Step: 5

If you are unable to login, please click the forgot password tab and enter your email address to ensure that a password hasn't already been created for you.

You will then receive an email from support@associationone.com giving you further instructions.

Welcome, **Josh!**

Owner

- My Account
- Dashboard
- Make a Payment
- My Items
- My Contact Info
- My Login
- ARC Request
- Submit a Request

Association

- Calendar & Events
- Documents

Logging in will bring you to the **DASHBOARD**. Here you will see an overview of your upcoming assessments and any items that may still be open (service requests, general questions, etc.). You will also have access to the following from the **MENU** on the left:

Dashboard: Takes you back to the original screen.

My Account: Shows your transaction history (download options available).

My Items: Shows the status of inquiries and requests submitted through the Portal.

My Contact Info: Verify and update your contact information as well as confirm communication preference (e-mail, text, paper).

My Login: Allows you to change your login password.

ARC Request: Submit an architectural variance request if you want to make changes To the exterior (e.g. Windows and doors).

Submit a Request: Submit a question (billing or general) or submit a service request.

Calendar & Events: Take a look at upcoming meetings.

Documents: Find and download Rules & Regulations, Insurance Certificate, declarations, and more!

DEERFIELD COACH HOMES HOMEOWNERS ASSOCIATION

Documents

Deerfield Coach Homes Homeo... ▼

Documents

- Documents
 - 1 Membership Share
 - Certificate of Insurance
 - Financial Documents
 - Governing Documents
 - Deerfield Coachhomes - 5th Amendment to the Declaration.pdf
 - Deerfield Coachhomes - Governing Documents (AOI, Bylaws, Dec. + Amendments).pdf
 - Deerfield Coachhomes - Rules & Regulations.pdf
 - Meeting Minutes
 - Other
 - Reserve Study
 - Roofing Project 2019
 - Forms

Click the arrows to view the documents held inside each folder.

DEERFIELD COACH HOMES HOMEOWNERS ASSOCIATION

Make A Payment

Click on the link below to be directed to the payment processing center.

Auto-Draft

One-Time eCheck

Recurring eCheck

Credit Card*

There are four payment options using the online portal: Auto-Draft, One-Time eCheck, Recurring eCheck, and Credit Card*

Auto-Draft: This allows the bank to pull your assessment on the first of each month (weekend and holidays pending).

When you set up Auto-Draft, you MUST choose the first of the month or the system will begin drafting the first of the following month.

One-Time eCheck: This allows you to make a one-time payment on any day you choose. You can also edit the payment amount.

Recurring eCheck: Similar to Auto-Draft, except you may choose the date your assessment is taken out of your account.

Please note when your late fees are applied and set up your recurring eCheck accordingly.

Credit Card*: This payment option comes with a \$14.95 charge. You may use a credit or debit card.

Please note: Auto-Draft and eChecks can only be used with checking account numbers. Your Association's bank will not pull from a savings account.