

Dufferin Park Homeowners Association



2016 Board of Directors:

President: Chris Ford
Vice-President: Thomas Grund
Treasurer: Megan Nordstrom
Secretary: Anthony Rukstele
Webmaster: Greg Lind

Managed by: Cornerstone Real Estate Services

Attn: Briana Meadows
768 Southcross Drive West
Burnsville, MN 55306
(952)-278-1700
(612)-437-4847 FAX

Email: accountmanager@dufferinpark.com
Website: <http://www.dufferinpark.com>

Architectural Variance Request Form

Owner's Name: _____
Mailing Address: _____
Property City-State-Zip: _____
Phone(s) W _____ H _____

Mail To: **Cornerstone Real Estate Services**
768 Southcross Drive West
Burnsville, MN 55306

Office: (952) 278-1700
Fax: (612) 437-4847

Date Submitted: _____
Date Received: _____

In accordance with the Dufferin Park Covenants, Easements, Charges and Liens ("Declaration") and the Association's rules and regulations, I request your consent to make the following changes, alterations, renovations, additions and/or removals to my unit:

*****Please attach a drawing of your plan(s) with as much detail as possible (i.e. colors, materials, etc.) and a copy of your community plat if applicable*****

Is this an amendment to a previous request? _____ If yes, approximate date of previous request? _____

I understand that under the Declaration and the Rules & Regulations, the Board will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

- No work or commitment of work will be made by me until I have received written approval from the Association.
- All work will be done at my expense and all future upkeep will remain my expense.
- All work will be done expeditiously once commenced and will be done in a good manner by myself or a contractor.
- All work will be performed at a time and in a manner to minimize interference and inconvenience to other unit owners.
- I assume all liability and will be responsible for all damage and/or injury, which may result from performance of this work.
- I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
- I will be responsible for complying with and will comply with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Association, its Board of Directors, or it's designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirements.
- The contractor is _____.
- If approved, the work would start _____ and completed by _____ (approx.)

Homeowner Signature

Date

Approved By: _____ **Date:** _____

_____ **APPROVED** _____ **REJECTED** _____ **ADDITIONAL DOCUMENTATION NEEDED**