

Dufferin Park Homeowners Association

Annual Meeting Minutes

Prior Lake High School, Lecture Hall

February 17th, 2016 7:00 PM



The annual meeting was called to order at 7:04 pm by Chris Ford, Board President. The officers were introduced: Tom Grund, Megan Nordstrom, Anthony Rukstele and Greg Lind, Web Master. Brianna Beaver from Cornerstone Real Estate Services were present and introduced.

A quorum was established with 18 attendees in person and 38 homes represented by proxy votes.

The annual meeting minutes from 2015 were approved as distributed in the annual meeting package.

Chris Ford presented a power point presentation which highlighted some of the Association's accomplishments in the previous year: The Association hired Arteka to be the new landscaping company for the common areas. Several homeowners expressed their appreciation of the work that Arteka has been doing. The Association refreshed, repaired and refurbished several cul-de-sacs and this work will continue in 2016 and 2017 until all of the common areas that need refreshing have been completed. The December 31, 2015 year ending financials and the approved budget were reviewed. The assessments for 2016 will remain at \$45 per home for the year.

The benefits of the HOA were discussed as well as the reasons for having one recommended garbage hauling company.

Webmaster Greg Lind gave a presentation demonstrating the Association's new website.

Association Drive-throughs were discussed. The most common violations were mentioned: Trash cans, trailers/boats/recreational vehicles in the driveways. The need for Architectural Variances was also discussed and when to send the Architectural Variance Request Form to the management company.

The Association's collection policy was discussed which includes a 2nd late fee of \$20.00 added to the account once it is 60 days past due. Once the account reaches \$100, it is turned over to a collection agency with all collection fees added to the account.

Dufferin Park quarterly events were discussed and it was suggested that the Board add an additional event or two in order to foster community spirit. A community picnic was suggested as well as a field day with an organized run or bicycling through the neighborhood.

Nominations were received for two Board positions: Chris Ford and Anthony Rukstele submitted their names for nominations for a 1 year term and a 3 year term. The slate of nominees was accepted, seconded and passed by the body. The Board members agreed to make a decision after the annual meeting was over regarding who would serve which term.

A drawing for the waiver of the 2015 association annual assessment was done. The name of Kevin and Sandra Ondracek of 14979 Hillside Trail was drawn and they will receive a waiver of 2016 Association Assessment of \$45.00.

The meeting was adjourned at 8:15 pm.

Respectfully Submitted,
Anthony Rukstele
Secretary